# Team Leader Construction (Concreter / Formsetter) POSITION DESCRIPTION



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| **Position Number:** | 2108 |
| **Department:** | Regional Services |
| **Section:** | Fitzroy River Water |
| **Unit:** | Network Operations |
| **Position Status:** | Permanent Full Time |
| **Classification:** | Level 6 - Rockhampton Regional Council External Employees Certified Agreement 2022 |
| **Reports To:** | Supervisor Network Construction |
| **Revised:** | August 2026 |

## General Position Statement

This position supports Council's direction by providing preventative and reactive maintenance and new construction of Council's water and wastewater reticulation systems in a professional, efficient and confidential manner ensuring the development of good working relationships with all staff and the public.

## Specific Responsibilities

The successful candidate must be able to fulfil the following position responsibilities.

- Lead a crew of 2 to 6 persons to carry out maintenance on our Region's water and wastewater reticulation systems.
- Undertake tasks associated with delivery of the Capital Works Program, such as construction programs involving the installation and refurbishment of existing water and wastewater reticulation infrastructure.
- Assist in the forward planning and organisation of jobs.
- Ensure that work performed is in accordance with the relevant standards adopted by Fitzroy River Water.
- Refer matters that may impact upon the business, Council and employees to the relevant Supervisor or Manager.
- Undertake other relevant duties as directed, consistent with skills, competence and training.

## Position Requirements

Your suitability for this role will be assessed against the following competencies.

**Skills/Competencies**

- Experience in form setting, placement and fixing of steel reinforcement.
- Experience in the pouring and finishing of concrete structures, with experience finishing exposed aggregate being essential to this role.



- Ability to reinstate items such as fences, driveways, paved areas etc. following Fitzroy River Water construction works.
- Effective communication, time management and organisational skills.
- Ability to carry out a variety of manual tasks in conjunction with water and wastewater construction and where directed, i.e. reactive water and wastewater maintenance.
- Exercise good interpersonal skills dealing in a positive manner with the public, other team members, supervisors and management.
- Ability to prioritise, plan and organise workloads and coordinate the work of others.
- Ability to work in a team environment and under general supervision.
- Ability to read and interpret plans, charts and instructions.

**Qualifications**

- Construction Industry Induction (White Card).
- Experience in formsetting and the placement/fixing of steel reinforcement.
- Extensive experience in the pouring and finishing of concrete structures, with experience in exposed aggregate finishes being essential to this role.

**Desirable Qualifications and Experience**

- Enter Confined Space Certificate and operate breathing apparatus.
- Traffic Management Implementation (formerly referred to as Level 2 Traffic Management).
- Ability to legally operate a motor vehicle under a 'MR' Class Licence
- Safe Work Near Exposed Live Parts Training
- Licenced Dogger

**Behaviours**

- *Customer Service* – Ensure service delivery and advice remain focused on Council's customers and community outcomes.
- *Safety* – Carry out your duties in a safe manner whilst ensuring the safety of your team members and customers, in accordance with Council's Health and Safety Duty Statements and associated safety policies / procedures.
- *Code of Conduct* – Act in accordance with Council's Code of Conduct.
- *Council Values* – Demonstrate behaviours aligned to Council's values: *One Team, Accountable, Customer Focused, Continuous Improvement and People Development.*

**Additional Requirements**

- Ability to work in an office and outdoor environment.
- Ability to legally operate a motor vehicle under a "C" Class Licence.
- A willingness to undertake a Functional Capacity Evaluation to satisfy the inherent physical requirements of the position.
- Provision of a satisfactory Criminal History Check - Police Certificate (Australia Wide Name Only Police Check).
- Ability to be immunised in accordance with Council's Occupational Risks and Immunisation Register.

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## Delegations and Authorisations

Financial, Administrative and Corporate Delegations may be applicable to this position and are detailed in the Delegations Corporate Register.

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Legislative Sub-Delegations and Authorisations may also be applicable to this position and are detailed in the external public registers. Both registers are available on Council's Intranet.

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## Acknowledgement

This job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to the role.

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| **Authorised By:** | Manager Water and Wastewater |
| **Signature:** | |
| **Date:** | |
| **Employee Name:** | |
| **Employee Signature:** | |
| **Date:** | |